

Standard

Master Code

- Here you can:
 - Create master code
- So that can do adjustment of stock, create combo list and monitor inventory list
 - Can bind another different SKU with the same master code

Please note that:

Standard

will show in product listings after created master code.

Add master code

1. Go to Inventory > Master Code
2. Click Add Master Code button

The screenshot displays the PayRecon web application interface. The top navigation bar includes the 'PAY RECON' logo, a menu icon, and utility links for 'USAGE LIMIT', 'HELP', 'ENGLISH', and a user profile icon. The left sidebar lists navigation options: Dashboard, Product, Orders, Mini POS, Purchases, and Inventory (which is currently selected). Under the 'Inventory' section, sub-options include Master Code, Combo List, Stock Adjustments, Inventory List, Stock Movement, Warehouses, and Rack Location. The main content area shows the breadcrumb 'PayRecon / Inventory / Master Code' and the title 'Master Code'. A search bar is present with the placeholder text 'Search Master Code' and a search icon. Below the search bar, a row of action buttons is displayed: 'ADD MASTER CODE' (highlighted with a red box and a red arrow), 'EXPORT', 'AUTO BIND', and 'REFRESH SKU'. Below these buttons, there are 'UNBIND' and 'BINDED' toggle buttons. A table header is visible with columns: Master Code, Stock in Hand, Name, Seller SKU, Item ID, Rack Location, and Action. The table body is currently empty, displaying a 'No item found!' message with a sad face icon. A 'Columns' dropdown menu is located in the top right corner of the table area.

At add master code Page, enter the SKU in “search” column there.

Add Master Code



Filter By :

Marketplace :

All



Stores :

All



Products - Listings

Search



Products

Seller Sku

Item ID

Action

After enter the SKU, click “add” button.

Add Master Code




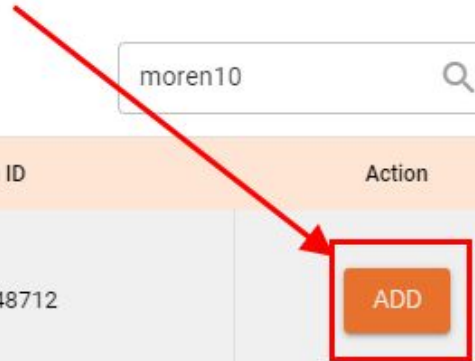
Filter By :

Marketplace :

Stores :

Products - Listings

-	Products	Seller Sku	Item ID	Action
<input checked="" type="checkbox"/>	Ready Stock Local Seller Medical mask orange Colorful BFE 99% PFE  ong888 Active	MOREN10	9127948712	<input type="button" value="ADD"/>



So, 1 master code created and added in binded list

Add Master Code

1 Master Code created and 0 product(s) added to unbind list ✕

Filter By :

Marketplace :

Stores :

Products - Listings moren10 🔍

<input type="checkbox"/>	Products	Seller Sku	Item ID	Action
⚠ No data available				

For example, this master code has added in binded list


PayRecon / Inventory / Master Code

Master Code

Search Master Code

[+ ADD MASTER CODE](#) [EXPORT](#) [REFRESH SKU](#)


UNBIND **BINDED** Columns

<input type="checkbox"/>	Master Code	Stock in Hand	Name	Seller SKU	Item ID	Rack Location	Action
<input type="checkbox"/>	 MOREN10 Binded	0	Ready Stock Local Seller Medical mask orange Colorful BFE 99% PFE	MOREN10	9127948712 ong888		EDIT

Edit master code

After click on the “edit” button from action, you can add product SKU in add product column

Edit Master Code ×



ORANGE
Lulu Gift
Spreading the gift of Love

- BFE >90%
- CE Certified


50
pcs

CHANGE MASTER CODE IMAGE

Master Code

Name





Add Product

Product Image	Seller SKU	Item ID	Product Name	Delete
	MOREN10	9127948712	Ready Stock Local Seller Medical mask orange Colorful BFE 99% PFE	×

So, after added in the product SKU, can show those 2 products with the same master code there

UNBIND BINDED

Columns

<input type="checkbox"/>	Master Code	Stock in Hand	Name	Seller SKU	Item ID	Rack Location	Action
<input type="checkbox"/>	 MOREN10 Binded	0	Ready Stock Local Seller Medical mask orange Colorful BFE 99% PFE	MOREN10	9127948712  ong888		
				moren1099	12726709395  wandanmee		

Items per page 5 |< < 1 > >|

No SKU

Note: A message will pop up if you select a product with no SKU, then you have to create its SKU first in order to create its master code.

Add Master Code

1 product(s) with empty SKU cannot add to mastercode

Stores : All

Products - Listings

<input type="checkbox"/>	Products	Seller Sku	Item ID	Action
<input type="checkbox"/>	BOS'S 350ml Stainless Steel Thermal Bottle Flask Vacuum Flask Travel Vacuum Bottle BI035SH wandanmee Active	30654993476	12517261214	ADD
<input type="checkbox"/>	BOS'S 350ml Stainless Steel Thermal Bottle Flask Vacuum Flask Travel Vacuum Bottle BI035SH wandanmee Active	30654993477	12517261214	ADD
<input type="checkbox"/>	BOS'S 350ml Stainless Steel Thermal Bottle Flask Vacuum Flask Travel Vacuum Bottle BI035SH wandanmee Active	30654993478	12517261214	ADD
<input type="checkbox"/>	Women Shoes Boots Rain Boots mow_joyce Active		10351094691	ADD

Items per page 5 |< < 57 58 59 > >|

CANCEL ADD SELECTED

Duplicate SKU

Note: A message will pop out if you select a product with duplicate SKU, then it will be inside unbind list.

Add Master Code


0 Master Code created and 1 product(s) added to unbind list ×

Filter By :

Marketplace : All ▼

Stores : All ▼

Products - Listings 4356453415-3 🔍

<input type="checkbox"/>	Products	Seller Sku	Item ID	Action
	No data available			

Action > Bind

For example, this SKU is inside unbind list


PayRecon / Inventory / Master Code

Master Code

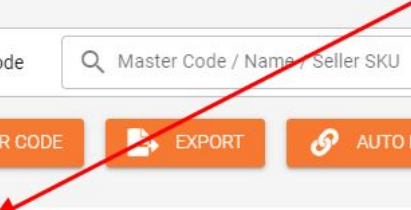
Search Master Code

[+ ADD MASTER CODE](#) [EXPORT](#) [AUTO BIND](#) [REFRESH SKU](#)

[UNBIND](#) [BINDED](#) Columns ▾

<input checked="" type="checkbox"/>	Master Code	Stock in Hand	Name	Seller SKU	Item ID	Rack Location	Action
<input checked="" type="checkbox"/>		0	ear ring combo ready stock (5 sets)	4356453415-3	4953903374 RE		BIND

1 Record selected Items per page 5 ▾ |< < 1 > >|




Then, click “bind” button to create its proper master code

Master Code

Search Master Code

 ADD MASTER CODE  EXPORT  AUTO BIND  REFRESH SKU


Bind Master Code



[CHANGE MASTER CODE IMAGE](#)


Master Code

Name
ear ring combo ready stock (5 sets)

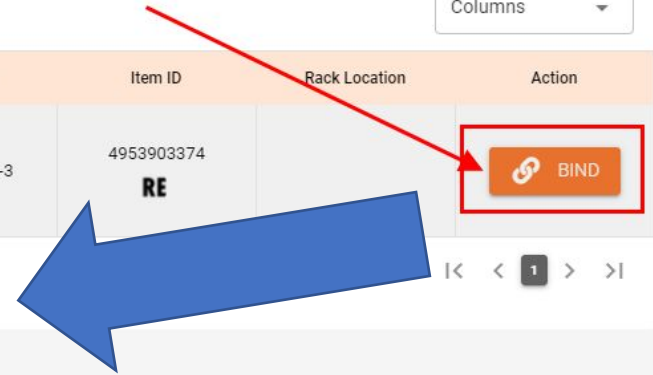
Product Image	Seller SKU	Item ID	Product Name
	4356453415-3	4953903374	ear ring combo ready stock (5 sets)

[CANCEL](#) [BIND](#)

Columns ▾

SKU	Item ID	Rack Location	Action
415-3	4953903374 RE		 BIND

[I<](#) [<](#) [1](#) [>](#) [>I](#)



Auto Bind

Or either way, you can just click “auto bind” button to create its master code with another duplicate SKU.

The screenshot shows the PayRecon Inventory Master Code interface. At the top right, there are utility icons for USAGE LIMIT, HELP, ENGLISH, and a user profile. The breadcrumb trail is "PayRecon / Inventory / Master Code". The main heading is "Master Code". Below this is a search bar with the placeholder text "Search Master Code" and "Master Code / Name / Seller SKU". A row of action buttons includes "ADD MASTER CODE", "EXPORT", "AUTO BIND", and "REFRESH SKU". The "AUTO BIND" button is highlighted with a red box and a red arrow. A large blue arrow points from the "AUTO BIND" button to a green confirmation message that says "1 item(s) successfully binded." with a close icon. Below this, the interface is shown again, but the table is empty, displaying "No item found!".


PayRecon / Inventory / Master Code

Master Code

Search Master Code

+ ADD MASTER CODE **EXPORT** **LINK** AUTO BIND **REFRESH** REFRESH SKU

UNBIND **BINDED** Columns

<input checked="" type="checkbox"/>	Master Code	Stock in Hand	Name	Seller SKU	Item ID	Rack Location	Action
<input checked="" type="checkbox"/>			ring	453-3	4953903374		UNBIND

1 Record selected

U 1 item(s) successfully binded. **X**

PayRecon / Inventory / Master Code

Master Code

Search Master Code

+ ADD MASTER CODE **EXPORT** **LINK** AUTO BIND **REFRESH** REFRESH SKU

UNBIND **BINDED** Columns

<input type="checkbox"/>	Master Code	Stock in Hand	Name	Seller SKU	Item ID	Rack Location	Action
No item found!							

So, will show those 2 products with the same master code here

UNBIND BINDED Columns

<input type="checkbox"/>	Master Code	Stock in Hand	Name	Seller SKU	Item ID	Rack Location	Action
<input type="checkbox"/>	5045533003_combo Binded	-2	5045533003x5	5045533003	12815359834 wandanmee		<input type="button" value="EDIT"/>
				5045533003	2493763242 cool_girl_shop		
<input type="checkbox"/>	 4356453415-3 Binded	-3	!!LINK PAYMENT LIVE!!DENIM DRESS BUNDLE!!LOCK LIVE ONLY!!	4356453415-3	2447078553 cool_girl_shop		<input type="button" value="EDIT"/>
				4356453415-3	4953903374 ong888		

Combo List

Combo

- Here you can:
 - Create bundle items, so that can link 2 or more items with 1 or more master code, then will deduct the stock quantity for bundle items (combo items) only.

Please note that: Any master code link to the bundle/combo items will become deactivated as the new combo master code will override it so it will become no seller SKU, then only the bundle/combo items will counted in deducting stock quantity etc

Combo

Will show in product listings after created combo list.

Add new combo

- Dashboard
- Product
- Orders
- Mini POS
- Purchases
- Inventory**
 - Master Code
 - Combo List**
 - Stock Adjustments
 - Inventory List
 - Stock Movement
 - Warehouses
 - Rack Location

Combo List

Search Combo

Columns

<input type="checkbox"/>	Combo Name
<input type="checkbox"/>	50492256800

Add Combo

Combo Code

Name

Add Item

Image	Name	Master Code	Quantity	Delete
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Add Product List

Product Image	Seller SKU	Item ID	Product Name	Delete
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1. Inventory > Combo list
2. Click "add new combo" button

Note: Please make sure the master code of products are created before add new combo list.

1. Create a new combo code and its name

Combo Code

Name

CHANGE COMBO IMAGE

2. Add the item SKU with master code (combo items)

Add Item

Image	Name	Master Code	Quantity	Delete
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Add Product List

Product Image	Seller SKU	Item ID	Product Name	Delete
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3. Add SKU with master code

Stock Adjustment

- Here you can:
 - Add adjustment (one by one SKU)
 - Add adjustment by CSV
 - View the record/history of stock adjustment

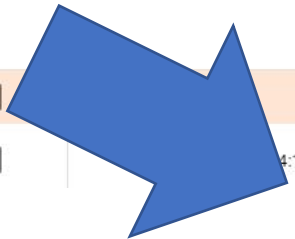
Add adjustment (one by one SKU)

- Dashboard
- Product
- Orders
- Mini POS
- Purchases
- Inventory**
- Master Code
- Combo List
- Stock Adjustments

Stock Adjustment

Search Ref. No Search

<input type="checkbox"/>								
<input type="checkbox"/>								



Add Adjustment

Warehouse

Master Code	Name	Initial Quantity	Adjustment	New Quantity	Delete
Remark					
<input type="text"/>					

1. Inventory > Stock Adjustments
2. Click "Add adjustment" button

Note: this is for adding adjustments of one by one SKU

Add Adjustment



Warehouse

Green

Add or Scan Master Code

Master Code	Name	Initial Quantity	Adjustment	New Quantity	Delete
MOREN10	Ready Stock Local Seller Medical mask orange	0	-2	-2	

Remark

Rich text editor toolbar with icons for bold, italic, underline, link, unlink, and undo/redo.

Add Adjustment



Warehouse

Green

Add or Scan Master Code

Master Code	Name	Initial Quantity	Adjustment	New Quantity	Delete
MOREN10	Ready Stock Local Seller Medical mask orange	0	+2	2	

Remark

Rich text editor toolbar with icons for bold, italic, underline, link, unlink, and undo/redo.

You can adjust the quantity by simply clicking the adjust button there or you can enter the amount of quantity.

+ meaning adding
- meaning deducting

Add adjustment by CSV

- Dashboard
- Product
- Orders
- Mini POS
- Purchases
- Inventory**
 - Master Code
 - Combo List
 - Stock Adjustments**
 - Inventory List

PayRecon / Inventory / Stock Adjustment

Stock Adjustment

Search Ref. No Search

<input type="checkbox"/>	Date	AD
<input type="checkbox"/>	2021-10-12 15:4	

Import Adjustment

The first line in downloaded csv file should remain as it is. Please do not change the order of columns.
 The correct column order is (Master Code, New Quantity) & you must follow this.
 Please make sure the csv file is UTF-8 encoded and not saved with byte order mark (BOM).

Warehouse

Upload File

Remark

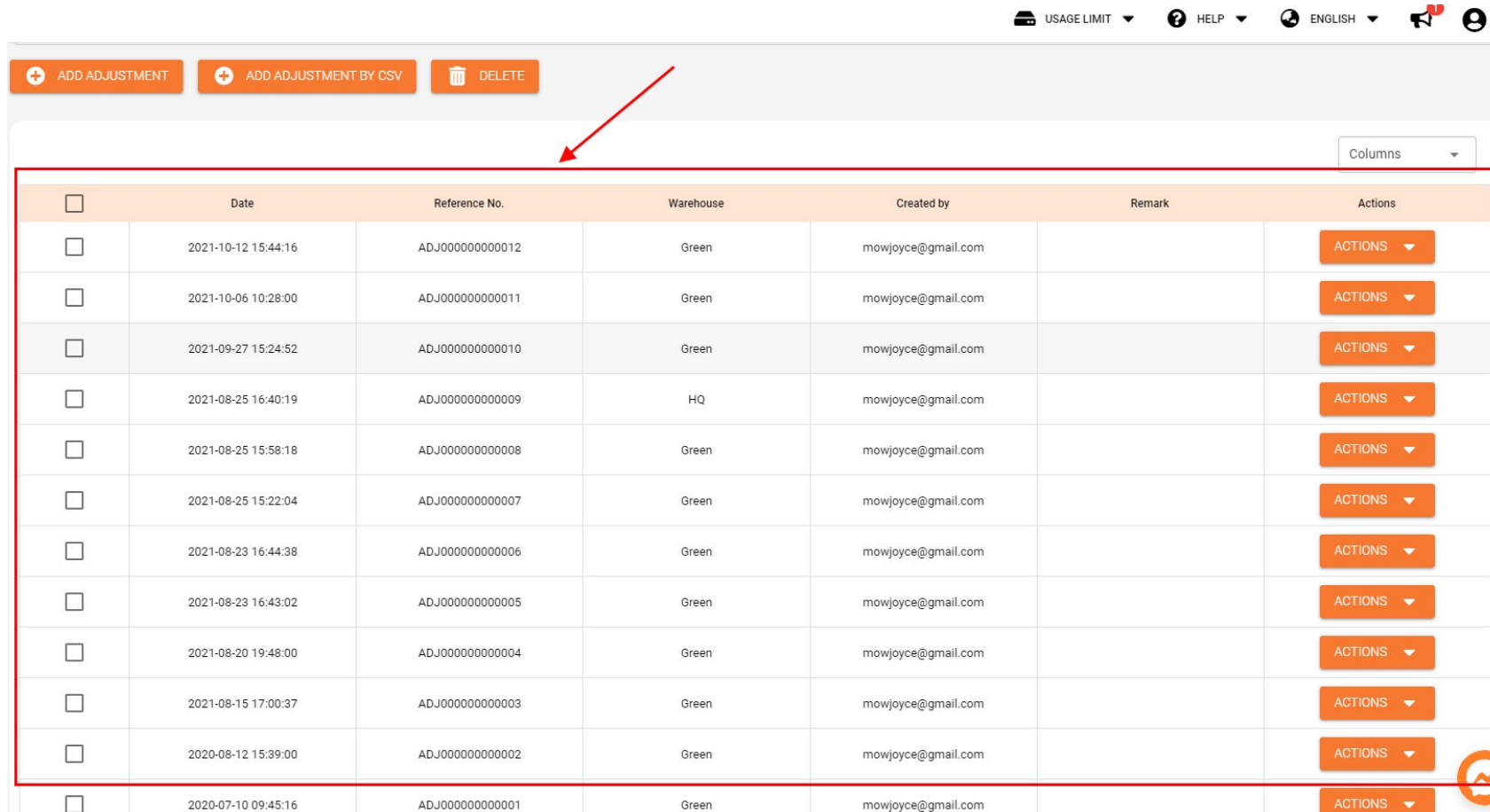
Or either way,

1. click "Add adjustment by CSV" button
2. Download master code file first
3. After done adjustments, upload the file and you are successfully adjust the stock adjustments

Note: this is for adding adjustments of all Master code inside excel file

View the record/history of stock adjustment

This is the stock adjustment history/report, you can also click action > edit the adjustments in case you want to delete it/ add another adjustment for another SKU.



Usage Limit Help English

ADD ADJUSTMENT ADD ADJUSTMENT BY CSV DELETE

Columns

<input type="checkbox"/>	Date	Reference No.	Warehouse	Created by	Remark	Actions
<input type="checkbox"/>	2021-10-12 15:44:16	ADJ000000000012	Green	mowjoyce@gmail.com		ACTIONS
<input type="checkbox"/>	2021-10-06 10:28:00	ADJ000000000011	Green	mowjoyce@gmail.com		ACTIONS
<input type="checkbox"/>	2021-09-27 15:24:52	ADJ000000000010	Green	mowjoyce@gmail.com		ACTIONS
<input type="checkbox"/>	2021-08-25 16:40:19	ADJ000000000009	HQ	mowjoyce@gmail.com		ACTIONS
<input type="checkbox"/>	2021-08-25 15:58:18	ADJ000000000008	Green	mowjoyce@gmail.com		ACTIONS
<input type="checkbox"/>	2021-08-25 15:22:04	ADJ000000000007	Green	mowjoyce@gmail.com		ACTIONS
<input type="checkbox"/>	2021-08-23 16:44:38	ADJ000000000006	Green	mowjoyce@gmail.com		ACTIONS
<input type="checkbox"/>	2021-08-23 16:43:02	ADJ000000000005	Green	mowjoyce@gmail.com		ACTIONS
<input type="checkbox"/>	2021-08-20 19:48:00	ADJ000000000004	Green	mowjoyce@gmail.com		ACTIONS
<input type="checkbox"/>	2021-08-15 17:00:37	ADJ000000000003	Green	mowjoyce@gmail.com		ACTIONS
<input type="checkbox"/>	2020-08-12 15:39:00	ADJ000000000002	Green	mowjoyce@gmail.com		ACTIONS
<input type="checkbox"/>	2020-07-10 09:45:16	ADJ000000000001	Green	mowjoyce@gmail.com		ACTIONS

Inventory list

- Here you can:
 - View the stock in hand quantity
 - Adjust the SIH to available stock (%)
 - Adjust the stock quantity (reserve stock) by adjust the quantity at the +/- column
 - Check MQ from marketplace (update the order status from marketplace)
 - Manual sync MQ to marketplace (update the available stock to marketplace)

Go to Inventory > Inventory list



Dashboard

Supplier

Product

Orders

e-Wallet

Mini POS

Purchases

Inventory

Master Code

Combo List

Stock Adjustments

Inventory List

Stock Movement

Warehouses

Rack Location

Business Reports

Apps Store

PayRecon / Inventory / Inventory List

Inventory List

Filter By :

Warehouse

Green (Default Warehouse)

Status :

ALL

ACTIVE

DEACTIVE

Search

Master Code or Name

SEARCH

CHECK MQ



MANUAL SYNC

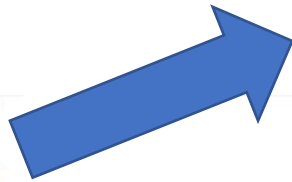
ADJUST PERCENT SIH

Columns

<input type="checkbox"/>	Master Code	Name	Seller SKU	Update Time ↓	Stock in Hand	% SIH to Available	On Hold	In Process	+/-	Available Stock	Active
<input type="checkbox"/>	565435353-1	3 SUKU SIZE BESAR PLUS SIZE M-5XL SELUAR TIGA SUKU 3 SUKU Cotton Plain Jalur Garis Bunga Hitam Kelabu Grey WANITA LEMBUT	565435353-123	2021-10-12 09:21:31	31	100 %	0	0	10	41	<input checked="" type="checkbox"/>

Adjust the SIH to available stock (%)

Click on “adjust percent SIH (stock in hand) to adjust the percentage of stock in hand to available stock.



CHECK MQ MANUAL SYNC **ADJUST PERCENT SIH**

Adjust Percent SIH

Selected Master Code

Percentage (max: 1000%)

100

CANCEL UPDATE

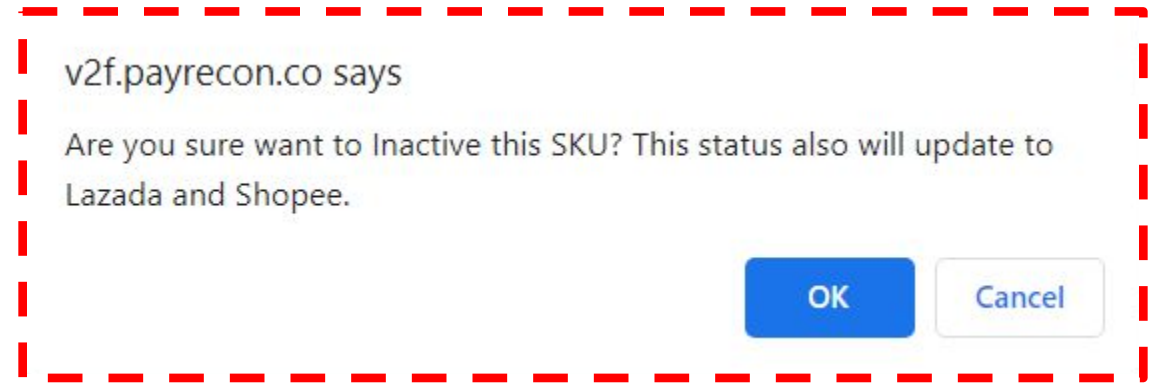
<input type="checkbox"/>	Master Code	Name	Seller SKU	Update Time	Stock in Hand						Active
<input type="checkbox"/>	kitcatchcharcoaltofusand	Cat Tofu Sand Kit Cat Charcoal 2.9kg 7L	kitcatchcharcoaltofusand	2021-10-14 10:41:08	0						<input checked="" type="checkbox"/>
<input type="checkbox"/>	e001	camera_for_testing	e001	2021-10-14 10:41:05	0						<input checked="" type="checkbox"/>
<input type="checkbox"/>	0001	pretty_shirt_for_TESTI	0001	2021-10-14 10:41:02	0	100 %	0	0	10	10	<input checked="" type="checkbox"/>
<input type="checkbox"/>	J00001	pretty_jean_for_testinç	J00001	2021-10-14 10:40:51	0	100 %	0	0	5	5	<input checked="" type="checkbox"/>

Check MQ and manual sync MQ

Action > turn off

If you want to inactive/deactivate the sku, you can turn off “active”

Then, a message/reminder (left side) will pop out



CHECK MQ MANUAL SYNC ADJUST PERCENT SIH Columns

<input type="checkbox"/>	Master Code	Name	Seller SKU	Update Time ↓	Stock in Hand	% SIH to Available	On Hold	In Process	+/-	Available Stock	Active
<input type="checkbox"/>	kitcatcharcoaltofusand Active Standard	Cat Tofu Sand Kit Cat Charcoal 2.9kg 7L	kitcatcharcoaltofusand	2021-10-14 10:41:08	0	100 %	0	0	<input type="text" value="2"/>	2	<input checked="" type="checkbox"/>
<input type="checkbox"/>	e001 Active Standard	camera_for_testing	e001	2021-10-14 10:41:05	0	100 %	0	0	<input type="text" value="5"/>	5	<input checked="" type="checkbox"/>
<input type="checkbox"/>	0001 Active Standard	pretty_shirt_for_TESTI	0001	2021-10-14 10:41:02	0	100 %	0	0	<input type="text" value="10"/>	10	<input checked="" type="checkbox"/>

Difference between active and deactive status

Inventory List

Filter By :

Warehouse

Green (Default Warehouse)

Status :

ALL

ACTIVE

DEACTIVE

Search

Master Code or Name

SEARCH

Active master
code list

Deactive master code list as
those are the old master
code (existing) that link to
combo list

Stock Movement

- Here you can:

- Check the history/report of stock movement

- For example, the records of edit adjustment, order from Shopee, add purchase, add sales etc.

PayRecon / Inventory / Stock Movement

Stock Movement

Filter By :

Warehouse: All

Date From: 2021/10/01

Date To: 2021/10/13

Search Master Code: Search

SEARCH

Master Code	Previous Stock	Stock Changes	New Stock	Warehouse	Time ↓	Action Name	Description
MOREN10	0	10	10	Green	2021-10-12 17:57:44	Edit Adjustment	Edit Adjustment. Adjustment No. ADJ000000000012
5045533003	-5	105	100	Green	2021-10-12 15:44:16	Add Adjustment	Add Adjustment. Adjustment No. ADJ000000000012
4356453415-3	-2	-1	-3	Green	2021-10-05 17:40:09	Order From Lazada	Order From Lazada Order No : 303902009597569 Tracking No : MYMPA043153995
5045533003	0	-5	-5	Green	2021-10-05 15:29:14	Order From Shopee	Order From Shopee Order No : 2110052W4PPSTD Tracking No : 5920109726556251 This item is part of combo : 5045533003_combo

1. Inventory > Stock Movement
2. Make sure all the options in Filter By is done (Warehouse and Date)

Note: If you are not specified to any master code, you can just left it blank and see the overall stock movement report